

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—May 14, 2020
7:00 PM

https://us02web.zoom.us/join/zoom-join?from=addon&url=join%2FtZEsceCvrTwsGty_33oRdapZpEJfBLEC4Oms

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - This public session of the Salisbury Township Board of Commissioners will be held online using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines
 - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Bills Payables – Pd. 4/18/2020-5/8/2020**
- 5. Approval of the Minutes –April 9, 2020**
- 6. New Business**
 - A. ORDINANCES** (*none*)
 - B. RESOLUTIONS**
 1. Resolution to Appoint the Township Zoning Officer
 2. Resolution to Appoint the Township Floodplain Administrator
 3. Resolution to Authorize the Township Manager to Execute CDBG Grant Application and Provide for a Ten Percent Match Commitment for the 2021 Sanitary Sewer Rehab Project
 - C. MOTIONS**
 1. Motion to Authorize Renewal of Franko Lease Agreement
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**

** Workshop to follow*

**No Executive Session*

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Adamcik, Leanne							
Adamcik, Leanne	5042020	01-367.500	Refund-Park pavillion rental-5-10-20	05/04/20	25.00	.00	
Total Adamcik, Leanne:					25.00	.00	
Amazon Business							
Amazon Business	1T1Q-XD7T-KCDF	01-452.240	Red satin ribbon	04/21/20	27.63	.00	
Amazon Business	1XPJ-H6JG-P769	01-452.240	Ribbon cutting scissors/wooden easels	04/25/20	104.89	.00	
Total Amazon Business:					132.52	.00	
American United Life Insurance Co							
American United Life Insur	5012020	01-401.158	2020-May life/disability ins coverage	05/01/20	205.12	.00	
American United Life Insur	5012020	01-402.158	2020-May life/disability ins coverage	05/01/20	99.70	.00	
American United Life Insur	5012020	01-409.158	2020-May life/disability ins coverage	05/01/20	42.24	.00	
American United Life Insur	5012020	01-410.158	2020-May life/disability ins coverage	05/01/20	792.58	.00	
American United Life Insur	5012020	01-414.158	2020-May life/disability ins coverage	05/01/20	49.85	.00	
American United Life Insur	5012020	01-430.158	2020-May life/disability ins coverage	05/01/20	989.19	.00	
American United Life Insur	5012020	06-430.158	2020-May life/disability ins coverage	05/01/20	9.97	.00	
American United Life Insur	5012020	06-448.158	2020-May life/disability ins coverage	05/01/20	74.03	.00	
American United Life Insur	5012020	08-429.158	2020-May life/disability ins coverage	05/01/20	74.03	.00	
American United Life Insur	5012020	08-430.158	2020-May life/disability ins coverage	05/01/20	9.97	.00	
American United Life Insur	5012020	10-426.158	2020-May life/disability ins coverage	05/01/20	19.22	.00	
Total American United Life Insurance Co:					2,365.90	.00	
Bank of America							
Bank of America	4092020	01-401.421	PSATS Webinar-""Coronavirus"	04/09/20	40.00	40.00	05/01/20
Bank of America	4092020	01-401.420	Notary renewal-Wilson	04/09/20	485.35	485.35	05/01/20
Bank of America	4092020	01-410.240	Fluorescent paper labels	04/09/20	180.00	180.00	05/01/20
Bank of America	4092020	01-480.005	Fees	04/09/20	31.36	31.36	05/01/20
Bank of America	4092020	01-410.420	IACP Membership-Soberick	04/09/20	190.00	190.00	05/01/20
Bank of America	4092020	01-410.420	1st Responder News Subscription	04/09/20	145.00	145.00	05/01/20
Bank of America	4092020	01-410.240	Supplies	04/09/20	110.00	110.00	05/01/20
Bank of America	4092020	01-480.005	Fees	04/09/20	36.94	36.94	05/01/20
Bank of America	4092020	01-410.342	Business Cards	04/09/20	170.69	170.69	05/01/20
Total Bank of America:					1,389.34	1,389.34	
Berkheimer Associates							
Berkheimer Associates	4302020	01-403.453	2020-Apr-LST Comm	04/30/20	43.58	.00	
Total Berkheimer Associates:					43.58	.00	
Burkholders Heating & AC Inc							
Burkholders Heating & AC I	26962	01-409.373	Heat Exchanger at police bldg	03/25/20	2,181.00	.00	
Burkholders Heating & AC I	26963	01-409.373	Inducer motor Police bldg	03/25/20	754.00	.00	
Burkholders Heating & AC I	26965	01-409.373	Blower motor and condensate pump	03/26/20	1,004.00	.00	
Burkholders Heating & AC I	26967	01-409.373	Safety relief valve police bldg	03/26/20	159.00	.00	
Total Burkholders Heating & AC Inc:					4,098.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Choice Marketing Inc							
Choice Marketing Inc	20200354	01-365.600	2020 Fund Drive-Mailers	04/27/20	2,159.50	.00	
Total Choice Marketing Inc:					2,159.50	.00	
CodeMaster							
CodeMaster	CDM-014-177	01-413.307	2020-Mar-Residential inspections	04/08/20	120.00	.00	
CodeMaster	CDM-014-177	01-413.308	2020-Mar-Plan Review	04/08/20	3,281.00	.00	
CodeMaster	CDM-014-177	01-413.308	2020-Mar-Comm Plan Review	04/08/20	10,615.74	.00	
Total CodeMaster:					14,016.74	.00	
Curb Appeal Detail, LLC							
Curb Appeal Detail, LLC	181	01-430.315	Clean & Sanitize 10 Police Vehicles	04/13/20	160.00	.00	
Curb Appeal Detail, LLC	181	06-448.315	Clean & Sanitize 10 Police Vehicles	04/13/20	160.00	.00	
Curb Appeal Detail, LLC	181	08-429.315	Clean & Sanitize 10 Police Vehicles	04/13/20	160.00	.00	
Total Curb Appeal Detail, LLC:					480.00	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	25013	06-448.325	Postage & Mailing Services for Utility Bills-Mar 2020	04/15/20	944.60	.00	
Dallas Data Systems Inc.	25013	08-429.325	Postage & Mailing Services for Utility Bills-Mar 2020	04/15/20	826.52	.00	
Dallas Data Systems Inc.	25013	10-401.325	Postage & Mailing Services for Utility Bills-Mar 2020	04/15/20	590.38	.00	
Dallas Data Systems Inc.	25013	06-448.342	Postage & Mailing Services for Utility Bills-Mar 2020	04/15/20	453.41	.00	
Dallas Data Systems Inc.	25013	08-429.342	Postage & Mailing Services for Utility Bills-Mar 2020	04/15/20	396.73	.00	
Dallas Data Systems Inc.	25013	10-401.342	Postage & Mailing Services for Utility Bills-Mar 2020	04/15/20	283.38	.00	
Total Dallas Data Systems Inc.:					3,495.02	.00	
Davison & McCarthy							
Davison & McCarthy	25649	01-404.310	2020-Mar-Bankruptcy of Residents	04/07/20	65.00	.00	
Davison & McCarthy	25658	01-404.310	2020-Mar-Liens-2020	04/07/20	75.65	.00	
Davison & McCarthy	25661	01-404.310	2020-Mar-2020 Satisfactions	04/07/20	234.00	.00	
Total Davison & McCarthy:					374.65	.00	
Diefenderfer, Orlando							
Diefenderfer, Orlando	62509	01-409.373	Fix D1D number-fire inspectors	04/09/20	158.54	.00	
Total Diefenderfer, Orlando:					158.54	.00	
Donaldson, Curtis							
Donaldson, Curtis	5062020	99-107000	Refund-Overpayment of Utility Acct	05/06/20	320.00	.00	
Total Donaldson, Curtis:					320.00	.00	
Donschietz, Thomas							
Donschietz, Thomas	4272020	01-361.330	Refund-Tree removal permit unnecessary	04/27/20	15.00	.00	
Total Donschietz, Thomas:					15.00	.00	
Dustin Grow							
Dustin Grow	50120	01-411.238	Reimb-DPE/Uniform	05/01/20	95.62	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Dustin Grow:					95.62	.00	
Emblem Enterprises Inc							
Emblem Enterprises Inc	784094	01-410.238	Badges	03/16/20	275.76	.00	
Total Emblem Enterprises Inc:					275.76	.00	
Fountain Hill, Borough of							
Fountain Hill, Borough of	4062020	08-429.536	1Q20 capital payment	04/06/20	600.00	.00	
Fountain Hill, Borough of	4062020	08-429.531	1Q2020 sewer	04/06/20	272.36	.00	
Total Fountain Hill, Borough of:					872.36	.00	
Fred Pryor Seminars							
Fred Pryor Seminars	4062020	01-401.421	Wilson-training rewards renewal-2020	04/06/20	199.00	.00	
Total Fred Pryor Seminars:					199.00	.00	
Fuel System Services LLC							
Fuel System Services LLC	18025	01-409.373	Update software for Gas bay Fuel System	03/09/20	212.00	.00	
Total Fuel System Services LLC:					212.00	.00	
GreatAmerica Financial Svcs							
GreatAmerica Financial Sv	26889832	01-407.261	Datto Siris 3-PD document storage	04/20/20	139.60	.00	
GreatAmerica Financial Sv	26889832	01-410.261	Datto Siris 3-PD document storage	04/20/20	349.00	.00	
GreatAmerica Financial Sv	26889832	06-448.261	Datto Siris 3-PD document storage	04/20/20	69.80	.00	
GreatAmerica Financial Sv	26889832	08-429.231	Datto Siris 3-PD document storage	04/20/20	69.80	.00	
GreatAmerica Financial Sv	26889832	10-407.261	Datto Siris 3-PD document storage	04/20/20	69.80	.00	
Total GreatAmerica Financial Svcs:					698.00	.00	
Hart, Thomas							
Hart, Thomas	5052020	01-411.421	Reimb-Recertification of fire inspector license	05/05/20	103.63	.00	
Total Hart, Thomas:					103.63	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	5042020	01-401.312	Website contract 4/1/20-3/31/21	05/04/20	1,400.00	.00	
Kessler Freedman Inc.	5042020	01-401.312	Apr 2020-Website updates	05/04/20	140.00	.00	
Total Kessler Freedman Inc.:					1,540.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	169704	01-408.318	2020-Mar-87 Chestnut Hill Rd Grading Plan	04/22/20	223.00	.00	
Keystone Consulting Engin	169705	01-408.318	2020-Mar-Girl Scout Properties	04/22/20	669.00	.00	
Keystone Consulting Engin	169706	01-408.318	2020-Mar-LVHN Ed Expansion	04/22/20	585.38	.00	
Keystone Consulting Engin	169707	48-429.607	2020-Mar-2019 Sanitary Sewer CIPP Lining Project	04/22/20	111.50	.00	
Keystone Consulting Engin	169708	01-408.318	2020-Mar-Plot 886 LLC	04/22/20	3,484.51	.00	
Keystone Consulting Engin	169709	08-429.313	2020-Mar-Byfield Street storm sewer	04/22/20	669.00	.00	
Keystone Consulting Engin	169710	01-408.318	2020-Mar-1561 Seidersville Rd Grading Plan	04/22/20	111.50	.00	
Keystone Consulting Engin	169711	01-436.313	2020-Mar-MS4 Construction Projects	04/22/20	1,226.50	.00	
Keystone Consulting Engin	169712	01-408.313	2020-Mar-New Fire Station	04/22/20	7,629.75	.00	
Keystone Consulting Engin	169712	01-408.318	2020-Mar-1539 Butz Lane Minor Subdivision	04/22/20	55.75	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Keystone Consulting Engin	169714	01-408.313	2020-Mar-Planning Commission	04/22/20	1,115.00	.00	
Keystone Consulting Engin	169715	08-429.313	2020-Mar-General Engineering-Sewer Matters	04/22/20	2,571.89	.00	
Keystone Consulting Engin	169716	08-429.372	2020-Mar-l&i Removal Program	04/22/20	3,568.00	.00	
Keystone Consulting Engin	169717	48-429.607	2020-Mar-2020 Sanitary Sewer CIPP Lining Project	04/22/20	1,301.63	.00	
Keystone Consulting Engin	169718	01-408.318	2020-Mar-1453 Lehigh Ave Minor Subdivision	04/22/20	278.75	.00	
Keystone Consulting Engin	169719	01-408.318	2020-Mar-820 Public Rd Minor Subdivision	04/22/20	702.63	.00	
Keystone Consulting Engin	169720	01-408.318	2020-Mar-1248 Taft Ave Grading Plan	04/22/20	278.75	.00	
Total Keystone Consulting Engineers:					24,582.54	.00	
King, Gail							
King, Gail	5012020	01-406.172	50 of 60 retirement incentive program	05/01/20	450.00	.00	
Total King, Gail:					450.00	.00	
Knerr, David G.							
Knerr, David G.	2454	01-406.314	Personnel info research/review	05/07/20	840.00	.00	
Total Knerr, David G.:					840.00	.00	
Lehigh County Authority							
Lehigh County Authority	5022020	08-429.533	1Q20 LCA Sewer	05/02/20	4,534.13	.00	
Total Lehigh County Authority:					4,534.13	.00	
Losagio, Bryan							
Losagio, Bryan	4162020	01-410.238	Reimb-Pants	04/16/20	46.98	.00	
Total Losagio, Bryan:					46.98	.00	
LYNX Computer Technologies							
LYNX Computer Technolog	128074	01-410.261	Police Firewall	04/17/20	3,726.00	.00	
LYNX Computer Technolog	128170	01-410.261	Wi-Fi access point	04/30/20	1,163.00	.00	
LYNX Computer Technolog	606476	01-407.319	LYNXcare Platinum-May-2020	04/15/20	1,753.00	.00	
LYNX Computer Technolog	606476	01-410.319	LYNXcare Platinum-May-2020	04/15/20	2,415.00	.00	
LYNX Computer Technolog	606476	06-448.319	LYNXcare Platinum-May-2020	04/15/20	378.00	.00	
LYNX Computer Technolog	606476	08-429.319	LYNXcare Platinum-May-2020	04/15/20	378.00	.00	
LYNX Computer Technolog	606476	10-407.319	LYNXcare Platinum-May-2020	04/15/20	136.00	.00	
LYNX Computer Technolog	606863	01-407.319	Office 365 subscription	04/21/20	7.98	.00	
LYNX Computer Technolog	606863	06-448.319	Office 365 subscription	04/21/20	4.00	.00	
LYNX Computer Technolog	606863	08-429.319	Office 365 subscription	04/21/20	4.00	.00	
LYNX Computer Technolog	606863	10-407.319	Office 365 subscription	04/21/20	4.00	.00	
Total LYNX Computer Technologies:					9,968.98	.00	
Mcmenamin, Valerie							
Mcmenamin, Valerie	4242020	01-361.330	Refund-Tree Removal Permit unnecessary	04/24/20	15.00	.00	
Total Mcmenamin, Valerie:					15.00	.00	
Motors Plus Inc.							
Motors Plus Inc.	37346	01-410.251	#207-Oil change/Top off fluids	04/23/20	106.83	.00	
Motors Plus Inc.	37351	01-410.251	#214-Oil change/top off fluids/Inspection	04/27/20	175.03	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Motors Plus Inc.:					281.86	.00	
Moyer, Roger J.							
Moyer, Roger J.	5012020	01-406.172	50 of 60 retirement incentive program	05/01/20	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters							
MP Outfitters	39235-5	01-410.238	gun pouch-Laky	05/05/20	28.99	.00	
Total MP Outfitters:					28.99	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	1920PKJ3972	01-401.162	May 2020-Worker's Compensation Policy	05/01/20	64.66	.00	
MRM Trust Worker's Comp	1920PKJ3972	01-402.162	May 2020-Worker's Compensation Policy	05/01/20	39.82	.00	
MRM Trust Worker's Comp	1920PKJ3972	01-409.162	May 2020-Worker's Compensation Policy	05/01/20	310.23	.00	
MRM Trust Worker's Comp	1920PKJ3972	01-410.162	May 2020-Worker's Compensation Policy	05/01/20	6,736.32	.00	
MRM Trust Worker's Comp	1920PKJ3972	01-411.162	May 2020-Worker's Compensation Policy	05/01/20	12.49	.00	
MRM Trust Worker's Comp	1920PKJ3972	01-413.162	May 2020-Worker's Compensation Policy	05/01/20	3.98	.00	
MRM Trust Worker's Comp	1920PKJ3972	01-414.162	May 2020-Worker's Compensation Policy	05/01/20	24.53	.00	
MRM Trust Worker's Comp	1920PKJ3972	01-430.162	May 2020-Worker's Compensation Policy	05/01/20	6,218.01	.00	
MRM Trust Worker's Comp	1920PKJ3972	01-452.162	May 2020-Worker's Compensation Policy	05/01/20	159.07	.00	
MRM Trust Worker's Comp	1920PKJ3972	06-401.162	May 2020-Worker's Compensation Policy	05/01/20	5.36	.00	
MRM Trust Worker's Comp	1920PKJ3972	06-430.162	May 2020-Worker's Compensation Policy	05/01/20	4.77	.00	
MRM Trust Worker's Comp	1920PKJ3972	06-448.162	May 2020-Worker's Compensation Policy	05/01/20	456.21	.00	
MRM Trust Worker's Comp	1920PKJ3972	08-401.162	May 2020-Worker's Compensation Policy	05/01/20	5.36	.00	
MRM Trust Worker's Comp	1920PKJ3972	08-429.162	May 2020-Worker's Compensation Policy	05/01/20	456.21	.00	
MRM Trust Worker's Comp	1920PKJ3972	08-430.162	May 2020-Worker's Compensation Policy	05/01/20	4.77	.00	
Total MRM Trust Worker's Comp Fund:					14,501.79	.00	
National Assoc of Fire Investigators							
National Assoc of Fire Inve	4302020	01-410.420	NAFI membership-6/19/2020-6/18/2021-Sabo	04/30/20	65.00	.00	
Total National Assoc of Fire Investigators:					65.00	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	29939	01-401.156	2020 June coverage	05/08/20	8,927.56	.00	
PA Municipal Health Ins Co	29939	01-402.156	2020 June coverage	05/08/20	2,692.28	.00	
PA Municipal Health Ins Co	29939	01-410.156	2020 June coverage	05/08/20	41,094.80	.00	
PA Municipal Health Ins Co	29939	01-430.156	2020 June coverage	05/08/20	45,653.63	.00	
PA Municipal Health Ins Co	29939	06-430.156	2020 June coverage	05/08/20	538.46	.00	
PA Municipal Health Ins Co	29939	06-448.156	2020 June coverage	05/08/20	5,833.27	.00	
PA Municipal Health Ins Co	29939	08-429.156	2020 June coverage	05/08/20	5,833.27	.00	
PA Municipal Health Ins Co	29939	08-430.156	2020 June coverage	05/08/20	538.46	.00	
PA Municipal Health Ins Co	29939	10-426.156	2020 June coverage	05/08/20	1,166.65	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PA Municipal Health Ins Coop:					112,278.38	.00	
Pa Police Criminal							
Pa Police Criminal	40820	01-410.420	Pa Pol Criminal Law Bulltn	04/08/20	180.00	.00	
Total Pa Police Criminal:					180.00	.00	
PAPCO							
PAPCO	2952857	03-413.231	Unleaded Gasoline	04/15/20	5.09	.00	
PAPCO	2952857	01-410.231	Unleaded Gasoline	04/15/20	232.03	.00	
PAPCO	2952857	01-430.231	Unleaded Gasoline	04/15/20	47.89	.00	
PAPCO	2952857	06-448.231	Unleaded Gasoline	04/15/20	31.52	.00	
PAPCO	2952857	08-429.231	Unleaded Gasoline	04/15/20	31.52	.00	
PAPCO	2952857	03-413.231	Unleaded Gasoline	04/15/20	16.00	.00	
PAPCO	2952858	01-410.231	Diesel	04/15/20	.32	.00	
PAPCO	2952858	01-430.231	Diesel	04/15/20	177.27	.00	
PAPCO	2952858	06-448.231	Diesel	04/15/20	4.74	.00	
PAPCO	2952858	08-429.231	Diesel	04/15/20	4.74	.00	
PAPCO	2952858	03-413.231	Diesel	04/15/20	31.49	.00	
PAPCO	2957713	01-410.231	Diesel	04/23/20	.40	.00	
PAPCO	2957713	01-430.231	Diesel	04/23/20	221.88	.00	
PAPCO	2957713	06-448.231	Diesel	04/23/20	5.94	.00	
PAPCO	2957713	08-429.231	Diesel	04/23/20	5.94	.00	
PAPCO	2957713	03-413.231	Diesel	04/23/20	39.42	.00	
PAPCO	295774	01-401.231	Unleaded Gasoline	04/23/20	6.40	.00	
PAPCO	295774	01-410.231	Unleaded Gasoline	04/23/20	291.72	.00	
PAPCO	295774	01-430.231	Unleaded Gasoline	04/23/20	60.20	.00	
PAPCO	295774	06-448.231	Unleaded Gasoline	04/23/20	39.62	.00	
PAPCO	295774	08-429.231	Unleaded Gasoline	04/23/20	39.62	.00	
PAPCO	295774	03-413.231	Unleaded Gasoline	04/23/20	20.12	.00	
PAPCO	2962773	01-410.231	Diesel	04/30/20	.71	.00	
PAPCO	2962773	01-430.231	Diesel	04/30/20	395.86	.00	
PAPCO	2962773	06-448.231	Diesel	04/30/20	10.60	.00	
PAPCO	2962773	08-429.231	Diesel	04/30/20	10.60	.00	
PAPCO	2962773	03-413.231	Diesel	04/30/20	70.33	.00	
PAPCO	2962802	01-401.231	Unleaded Gasoline	04/30/20	2.82	.00	
PAPCO	2962802	01-410.231	Unleaded Gasoline	04/30/20	128.45	.00	
PAPCO	2962802	01-430.231	Unleaded Gasoline	04/30/20	26.51	.00	
PAPCO	2962802	06-448.231	Unleaded Gasoline	04/30/20	17.45	.00	
PAPCO	2962802	08-429.231	Unleaded Gasoline	04/30/20	17.45	.00	
PAPCO	2962802	03-413.231	Unleaded Gasoline	04/30/20	8.86	.00	
Total PAPCO:					2,003.51	.00	
Penn Valley Chemical							
Penn Valley Chemical	746708	01-409.240	Antibacterial soap	04/15/20	153.45	.00	
Total Penn Valley Chemical:					153.45	.00	
PenTeleData							
PenTeleData	B3678735	03-411.320	Cable-Apr 2020	04/24/20	59.95	.00	
PenTeleData	B3678735	01-401.320	Acct#3042745-Cable modem rental - Apr 2020	04/24/20	124.95	.00	
Total PenTeleData:					184.90	.00	
Plasterer Equipment Co Inc.							
Plasterer Equipment Co In	P88462	01-409.373	Fuel Pump for Admin bldg	01/01/20	86.22	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Plasterer Equipment Co In	P88830	01-437.375	#11-Power Unit	01/01/20	320.88	.00	
Plasterer Equipment Co In	P88851	01-437.375	Return-Thermostat #11	01/01/20	27.46-	.00	
Plasterer Equipment Co In	P90911	01-437.375	Lights for backhoe	02/03/20	6.22	.00	
Total Plasterer Equipment Co Inc.:					385.86	.00	
PPL Electric Utilities							
PPL Electric Utilities	4212020	35-433.362	99940-01007	04/21/20	36.53	.00	
PPL Electric Utilities	4212020	35-433.362	53875-61001	04/21/20	38.88	.00	
PPL Electric Utilities	4212020	35-433.362	05340-01002	04/21/20	36.27	.00	
PPL Electric Utilities	4212020	01-409.361	61089-84001	04/21/20	586.32	.00	
PPL Electric Utilities	4212020	01-409.361	70730-17005	04/21/20	614.23	.00	
PPL Electric Utilities	4212020	35-433.362	49130-02001	04/21/20	41.31	.00	
PPL Electric Utilities	4212020	08-429.361	35530-02004	04/21/20	30.18	.00	
PPL Electric Utilities	4212020	01-409.361	92051-48008	04/21/20	900.63	.00	
PPL Electric Utilities	4212020	03-411.320	82900-03000	04/21/20	511.53	.00	
PPL Electric Utilities	4212020	01-451.361	10550-10002	04/21/20	41.73	.00	
PPL Electric Utilities	4212020	35-433.362	89989-11003	04/21/20	34.75	.00	
PPL Electric Utilities	4212020	08-429.361	82960-01000	04/21/20	31.74	.00	
PPL Electric Utilities	4212020	01-451.361	93760-01007	04/21/20	27.53	.00	
PPL Electric Utilities	4212020	08-429.361	64170-11008	04/21/20	34.62	.00	
PPL Electric Utilities	4212020	08-429.361	33760-14008	04/21/20	27.84	.00	
PPL Electric Utilities	4282020	08-429.361	39790-24008	04/28/20	333.83	.00	
PPL Electric Utilities	4282020	35-433.362	72390-08002	04/28/20	27.72	.00	
PPL Electric Utilities	4282020	35-433.362	95790-09009	04/28/20	27.78	.00	
PPL Electric Utilities	4282020	08-429.361	21780-10003	04/28/20	30.97	.00	
PPL Electric Utilities	4282020	08-429.361	20380-10009	04/28/20	29.68	.00	
PPL Electric Utilities	4282020	35-434.361	79200-43006	04/28/20	9,956.55	.00	
PPL Electric Utilities	4282020	35-434.361	79000-43000	04/28/20	481.09	.00	
PPL Electric Utilities	4282020	08-429.361	47020-14000	04/28/20	31.76	.00	
PPL Electric Utilities	5012020	08-429.361	98810-20005	05/01/20	118.23	.00	
PPL Electric Utilities	5012020	35-433.362	59610-04003	05/01/20	40.79	.00	
PPL Electric Utilities	5012020	06-448.361	59410-04007	05/01/20	29.22	.00	
PPL Electric Utilities	5012020	35-433.362	58010-04003	05/01/20	37.24	.00	
PPL Electric Utilities	5012020	35-433.362	32810-04003	05/01/20	36.90	.00	
PPL Electric Utilities	5012020	08-429.361	95425-66011	05/01/20	32.36	.00	
PPL Electric Utilities	5012020	08-429.361	49200-35001	05/01/20	35.66	.00	
PPL Electric Utilities	5012020	35-433.362	97159-57000	05/01/20	41.15	.00	
PPL Electric Utilities	5012020	35-433.362	96549-22003	05/01/20	36.90	.00	
PPL Electric Utilities	5012020	01-451.361	92035-05005	05/01/20	31.50	.00	
PPL Electric Utilities	5012020	08-429.361	31590-08002	05/01/20	31.45	.00	
Total PPL Electric Utilities:					14,384.87	.00	
Print-O-Stat Inc.							
Print-O-Stat Inc.	A0109753	06-448.240	Spray paint	01/02/20	225.60	.00	
Print-O-Stat Inc.	A0109753	08-429.240	Spray paint	01/02/20	225.60	.00	
Total Print-O-Stat Inc.:					451.20	.00	
Protect Alarms							
Protect Alarms	22304	01-401.375	6/1/2019-5/31/2020-Fire service inspection-ESFC	04/27/20	325.00	.00	
Total Protect Alarms:					325.00	.00	
Rabold, Kerry							
Rabold, Kerry	32620	01-414.421	Reimb-PAAZO Spring forum	03/26/20	125.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Rabold, Kerry:					125.00	.00	
RCN							
RCN	072673601-00121	01-410.315	2020-May-High Speed Internet	04/17/20	158.00	158.00	05/01/20
Total RCN:					158.00	158.00	
Republic Services #282							
Republic Services #282	0282-000776033	10-427.300	2020-Apr-service	04/15/20	95,108.51	.00	
Total Republic Services #282:					95,108.51	.00	
Salisbury Township School Dist							
Salisbury Township School	04132020	01-465.309	Custodian charges-Basketball-Oct 2019 thru Dec 2019	04/13/20	754.05	.00	
Salisbury Township School	04132020	01-465.309	Custodian charges-Basketball-Jan 2020 thru Mar 2020	04/13/20	7,879.82	.00	
Total Salisbury Township School Dist:					8,633.87	.00	
Schmick Inc., Richard R.							
Schmick Inc., Richard R.	16596	01-409.373	ESFC truck wash cleaning	01/07/20	225.00	.00	
Total Schmick Inc., Richard R.:					225.00	.00	
Service Electric Telephone Co							
Service Electric Telephone	04152020	03-411.320	Acct#-0000050426-ESFC-4/2020	04/15/20	83.36	.00	
Service Electric Telephone	04152020	01-403.240	Acct#-0000044158-Minger phone line-4/2020	04/15/20	20.84	.00	
Service Electric Telephone	04152020	01-401.320	Acct#-0000044158-Township phone line-4/2020	04/15/20	569.83	.00	
Total Service Electric Telephone Co:					674.03	.00	
South Whitehall Township							
South Whitehall Township	17461	06-448.369	1Q2020 water/Acct#289	04/27/20	2,156.00	.00	
Total South Whitehall Township:					2,156.00	.00	
Staples Credit Plan							
Staples Credit Plan	4272020	01-410.240	Self seal envelopes/pens/ID printer	04/27/20	202.78	.00	
Staples Credit Plan	4272020	01-410.261	Laptop/wireless mouse	04/27/20	616.36	.00	
Staples Credit Plan	4272020	01-401.240	Credit-supplies	04/27/20	140.20	.00	
Total Staples Credit Plan:					678.94	.00	
Starr Uniform Center							
Starr Uniform Center	137678	01-410.238	Shirts/stripes/alterations-Patten	04/27/20	201.48	.00	
Total Starr Uniform Center:					201.48	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	116346	01-486.354	2019-WC adjusted premium-audit assessment	04/15/20	17,200.00	.00	
Total Stauffer Insurance, C. M.:					17,200.00	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	241110	01-409.240	bathroom tissue	01/01/20	122.61	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Stotz/Fatzinger Office Supp	250639	01-401.240	Gloves	04/20/20	49.40	.00	
Stotz/Fatzinger Office Supp	250639.1	01-401.240	Masks	04/28/20	50.00	.00	
Stotz/Fatzinger Office Supp	250639-2	01-401.240	Masks	04/30/20	50.00	.00	
Stotz/Fatzinger Office Supp	250925	01-401.240	Paper clips/copy paper	04/28/20	95.14	.00	
Stotz/Fatzinger Office Supp	251323	01-409.240	Hand sanitizer/thermometer/masks	05/06/20	612.00	.00	
Total Stotz/Fatzinger Office Supply:					979.15	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	5012020	01-415.149	EMC Deputy - May 2020	05/01/20	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	5012020	01-415.139	EMC stipend-May 2020	05/01/20	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
U.S. BANK Phil							
U.S. BANK Phil	1590948	41-492.200	2020-pymt for G O Bond Interest	04/29/20	20,238.17	.00	
U.S. BANK Phil	1590948	46-472.203	2020-pymt for G O Bond Interest	04/29/20	31,159.68	.00	
U.S. BANK Phil	1590948	48-472.203	2020-pymt for G O Bond Interest	04/29/20	10,778.40	.00	
Total U.S. BANK Phil:					62,176.25	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	4212020	01-409.230	411001980555	04/21/20	808.18	808.18	05/01/20
UGI Utilities Inc.	4212020	03-411.320	411000866649-ESFC	04/21/20	290.32	290.32	05/01/20
UGI Utilities Inc.	4212020	01-409.230	411001980316	04/21/20	537.91	537.91	05/01/20
UGI Utilities Inc.	4212020	01-409.230	411001979581	04/21/20	518.33	518.33	05/01/20
Total UGI Utilities Inc.:					2,154.74	2,154.74	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	PA4204638	01-414.316	ZHB-2/4/2020	02/26/20	104.55	.00	
Veritext Mid-Atlantic	PA4214121	01-414.316	ZHB-2/18/2020	02/25/20	685.13	.00	
Veritext Mid-Atlantic	PA4225548	01-401.315	BOC Mtg 2/27/2020-Professional Attendance	03/05/20	177.63	.00	
Veritext Mid-Atlantic	PA4258829	01-414.316	ZHB-3/3/2020	03/18/20	419.59	.00	
Veritext Mid-Atlantic	PA468726	01-414.316	ZHB-3/9/2020	03/24/20	707.45	.00	
Total Veritext Mid-Atlantic:					2,094.35	.00	
Verizon							
Verizon	4242020	08-429.320	2020-Mar-868-8310-Cardinal Dr Pump Stn	04/24/20	36.80	.00	
Verizon	4252020	01-401.320	2020-Apr-Mgr	04/25/20	55.14	.00	
Verizon	4252020	01-402.320	2020-Apr-Finance Director	04/25/20	55.14	.00	
Verizon	4252020	01-409.320	2020-Apr-Facility Maintenance	04/25/20	55.14	.00	
Verizon	4252020	01-410.320	2020-Apr-Police	04/25/20	482.84	.00	
Verizon	4252020	01-413.320	2020-Apr-Code Enf Ofcr	04/25/20	55.14	.00	
Verizon	4252020	01-414.320	2020-Apr-P/Z Officer	04/25/20	55.14	.00	
Verizon	4252020	01-415.320	2020-Apr-Tapler	04/25/20	78.01	.00	
Verizon	4252020	01-430.320	2020-Apr-DPW	04/25/20	140.93	.00	
Verizon	4252020	01-452.320	2020-Apr-Rec Dir	04/25/20	55.14	.00	
Verizon	4252020	06-448.320	2020-Apr-Water Dept	04/25/20	66.19	.00	
Verizon	4252020	01-401.320	2020-Apr-Mgr/Tablet	04/25/20	10.02	.00	
Verizon	4252020	01-452.320	2020-Apr-Rec Dir Tablet	04/25/20	10.02	.00	
Verizon	4252020	01-410.320	2020-Apr-Police tablet/air card				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			charges	04/25/20	361.93	.00	
Verizon	4252020	01-411.320	2020-Apr-Fire Inspectors/Tablet	04/25/20	64.37	.00	
Verizon	4252020	01-413.320	2020-Apr-Code Enf Ofcr Tablet	04/25/20	10.02	.00	
Verizon	4252020	03-411.320	2020-Apr-ESFC/Tablet	04/25/20	108.69	.00	
Verizon	4252020	03-412.320	2020-Apr-WSFC/Tablet	04/25/20	191.57	.00	
Total Verizon:					1,892.23	.00	
Warehouse Battery Outlet Inc							
Warehouse Battery Outlet I	453215	01-410.210	AED Batteries/Power Hawk tool batteries/Back-up UPC batteries	05/06/20	488.41	.00	
Total Warehouse Battery Outlet Inc:					488.41	.00	
Waste Management Inc							
Waste Management Inc	M188556	10-427.302	Mar-2020 Recycling Costs	04/16/20	12,761.51	.00	
Total Waste Management Inc:					12,761.51	.00	
YCG Inc							
YCG Inc	225017	01-410.375	Speedometer calibrations	04/30/20	1,342.50	.00	
Total YCG Inc:					1,342.50	.00	
Grand Totals:					428,565.90	3,702.08	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					208,574.63	3,411.76	
Fire Fund							
Total Fire Fund:					1,436.73	290.32	
Water Fund							
Total Water Fund:					11,518.76	.00	
Sewer Fund							
Total Sewer Fund:					22,113.09	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					110,139.45	.00	
Highway Aid Fund							
Total Highway Aid Fund:					10,873.86	.00	
Capital General Fund							
Total Capital General Fund:					20,238.17	.00	
Capital Water Fund							
Total Capital Water Fund:					31,159.68	.00	
Capital Sewer Fund							
Total Capital Sewer Fund:					12,191.53	.00	
Cash Allocations							
Total Cash Allocations:					320.00	.00	
Grand Totals:					428,565.90	3,702.08	

Date: _____

President: _____

Board of Commissioners

TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
April 9, 2020
REGULAR MEETING – 7:00 PM

**SPECIAL NOTIFICATION - This public meeting of the Salisbury Township Board of Commissioners was held online using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines.*

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:05 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Heather Lipkin

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Kevin Soberick, Chief of Police
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tetterer, representative of Keystone Consulting Engineers, Township Engineer
Kerry Rabold, Community Development
Genny Baillie, Recreation Director

NOTIFICATION

Ms. Bonaskiewich welcomed the attendees to the regular meeting of the Board of Commissioners for April 9, 2020. She noted that the meeting is being held online using the Zoom virtual meeting platform due to the current COVID-19 conditions and with respect to social distancing and public gathering guidelines. Ms. Bonaskiewich commented that the meeting is being recorded electronically for the purpose of taking the Minutes and asked that attendees keep background noise to a minimum. She stated that if anyone would like to comment on a particular agenda item or during courtesy of the floor, he/she should unmute his/herself and use the hand raise button. All public comments on agenda items will be taken prior to the vote and all public comments related

to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich requested speakers to please announce his/her name and address.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to approve the unaudited Financial Report for the period ending February 29, 2020.

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Commissioner Ackerman inquired about the \$7,000 invoice for three new computers listed on the Bills Payable. Mr. Ziegenfus stated that the price reflects four, good-quality laptops and were purchased so more employees could work from home. Commissioner Brinton noted that the Township can attempt to be reimbursed for any expenses incurred during the pandemic. Mr. Ziegenfus commented that the Township is planning to seek reimbursement for those computers because they were specifically purchased to allow employees to continue working from home during the stay at home order.

Commissioner Ackerman also commented that she hopes the Township is getting the best price available for gas as the prices have been coming down. Mr. Andreas stated that the Township purchases gas through the county contract that is based on the daily market, so the Township is receiving the best price and without the taxes that other consumers experience at the pump.

Motion by Commissioner Ackerman, seconded by Commissioner Lipkin, to approve the list of Bills Payable for the periods 3/7/2020-3/20/2020 & 3/21/2020-4/3/2020, broken down as follows:

3/7/2020 - 3/20/2020:

\$185,902.16 = GENERAL
\$1,112.06 = FIRE
\$0 = LIBRARY
\$74,795.80 = WATER
\$11,476.50 = SEWER
\$10,240.30 = REFUSE & RECYCLING
\$44,108.39 = HIGHWAY AID
\$2,614.64 = CAPITAL GENERAL
\$12,000 = CAPITAL FIRE
\$46,817.00 = CAPITAL SEWER
\$30,734.00 = SUBDIVISION & ESCROW
\$419,800.85 = GRAND TOTAL ALL FUNDS

3/21/2020 - 4/3/2020:

\$64,541.55 = GENERAL

\$1,903.06 = FIRE

\$0 = LIBRARY

\$2,333.37 = WATER

\$13,498.11 = SEWER

\$96,052.47 = REFUSE & RECYCLING

\$243.14 = HIGHWAY AID

\$8,516.02 = CAPITAL SEWER

\$187,087.72 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER LIPKIN – YES

COMMISSIONER ACKERMAN – YES

COMMISSIONER SEAGREAVES – YES

COMMISSIONER CONN – YES

COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MINUTES

March 12, 2020

Commissioner Brinton declared the Minutes of March 12, 2020 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Approve Driveway Grade Waiver Request for 1248 Taft Avenue.

Ms. Bonaskiewich stated that the owner of the property, Ms. Marie Searfoss, is requesting a waiver regarding SALDO Section 1011.6.C with respect to the driveway slope requirement. She noted that the request is to increase the slope of the initial 20 feet from the street right-of-way line from 4% to 7.5% due to existing conditions on a pre-existing lot. Ms. Bonaskiewich commented that the request was reviewed by the Planning Commission at their meeting on March 10, 2020 and they recommended approval by the Board.

Mr. Tetterer noted that he does not have any objections.

Motion by Commissioner Ackerman, seconded by Commissioner Lipkin, to adopt Resolution No. 04-2020-1675, approving a driveway grade waiver request for 1248 Taft Avenue.

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MOTIONS

Motion to Ratify the Declaration of Disaster Emergency for Salisbury Township.

Ms. Bonaskiewich noted that Commissioner Brinton has already signed the Disaster Emergency Declaration in an effort to expedite it to the County soon after the disaster was announced by Governor Wolf. She explained that the Declaration will enable the Township to file for reimbursement through PEMA for any purchases that were made due to the COVID-19 pandemic.

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to approve the ratification of the Declaration of Disaster Emergency for Salisbury Township that was signed on March 18, 2020.

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Ms. Bonaskiewich noted that the next four items are similar in nature and explained that time-line extensions have been granted by the applicants for the Township to review several major and minor subdivisions. In this instance, since the Planning Commission is not able to meet in April and have cancelled their meeting in May, it is up to the Board of Commissioners to decide whether to accept the extensions. Ms. Bonaskiewich stated that all extensions are through to July 31, 2020.

Motion to Accept Time Extension Granted for Plan Review of Mosser Avenue/886 Flexer Avenue Major Subdivision (Plot 886 LLC).

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to accept the time extension granted through July 31, 2020 for the plan review of Mosser Avenue/886 Flexer Avenue Major Subdivision (Plot 886 LLC).

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Accept Time Extension Granted for Plan Review of 3240 Eisenhower Avenue Re-subdivision/Lot Line Adjustment (Dr. Yasin Khan).

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to accept the time extension granted through July 31, 2020 for the Plan Review of 3240 Eisenhower Avenue Re-subdivision/Lot Line Adjustment (Dr. Yasin Khan).

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Accept Time Extension Granted for Plan Review of 820 Public Road Minor Subdivision (Nicolas Youssef).

Motion by Commissioner Ackerman, seconded by Commissioner Lipkin, to accept the time extension granted through July 31, 2020 for Plan Review of 820 Public Road Minor Subdivision (Nicolas Youssef).

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Accept Time Extension Granted for Plan Review of 1453 Lehigh Avenue Minor Subdivision (Marie Searfoss).

Motion by Commissioner Ackerman, seconded by Commissioner Lipkin, to accept the time extension granted through July 31, 2020 for Plan Review of 1453 Lehigh Avenue Minor Subdivision (Marie Searfoss).

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Lipkin inquired if the Police Department is still actively doing the **abandoned vehicles program** or if it is on hold. Chief Soberick stated that they will address when there is a specific issue of concern, but the patrol has been scaled back. She noted that a constituent inquired about a specific address on Weil Street. Chief Soberick requested that Commission Lipkin email him the information.

Commissioner Ackerman thanked the Department of Public Works for inhibiting the use of the **basketball courts** at Green Acres Park.

Commissioner Brinton commented that the Township's decision to keep the **Drop-off Centers closed** stems from the need to keep residents at least six (6) feet apart and also to not have more than one employee at the site. She suggested that residents place their yard waste in a corner of their property for the time being and mulch grass instead of bringing it to the Drop-off Center. Commissioner Brinton reiterated that the decision is for the protection of the residents and the employees.

Ms. Patricia Bokanyi of 2325 Honeysuckle Road expressed concerns about the expansion of **Franko Drop-off Center** which she believes includes the removal of healthy trees and underbrush in an effort to expand the area for the storage of stone and Public Works equipment. She stated that because of the clearing that occurred, the water run-off to the properties below the Drop-off Center as well as to the Trout Creek Watershed has increased. Ms. Bokanyi inquired if there is anything that can be done to slow the run-off, like a retention pond or drainage system. Mr. Andreas stated that is something Public Works has dealt with in the past and he noted that he is available to meet and look at the area to better understand Ms. Bokanyi's specific concerns.

Ms. Bokanyi inquired if the site is now a staging area for Public Works. Mr. Andreas stated that it is not a staging area, but there are already pre-existing storage facilities at Franko as well as an area to stock materials such as modified stone, compost and mulch. Ms. Bokanyi questioned if the stock piling of materials is allowed in a CR Zoning District and if it was necessary to clear all

the ground because that is causing more water run-off issues. Mr. Andreas stated that he can revisit the site and will attempt to manage it as effectively as possible. He noted that the Conservation District had deemed it to be a “nice working site”.

It was the consensus of the Board to **cancel the meeting on April 23, 2020** and to proceed with the following scheduled meeting on May 14, 2020.

A discussion ensued regarding holding other (Zoom) online virtual meetings in place of in-person meetings.

Mr. Joshua Wells, Fire Chief of WSFD, announced that there will be an **appreciation parade** at the LVHN Cedar Crest campus on Friday, April 10, 2020 at 11:00 am involving area fire and police departments.

Chief Wells stated that City Line Construction is helping to manufacture **hand sanitizer** and is working with first responders to get it to them.

Mr. Ziegenfus stated that the preliminary paperwork for the **USDA loan application for WSFD** was submitted last week and they have up to 45 days to respond. He noted that the interest rate for the quarter is now at 2.375%, but it cannot be locked until the project is approved.

Commissioner Brinton inquired if the loan is approved would construction of a fire house be considered essential. Chief Wells commented that part of the problem is that WSFD still has to go through Planning and Zoning for approval, and as long as those meetings are cancelled, they cannot move forward on the project.

Mr. Sandy Nicolo thanked Ms. Kerry Rabold for her help in the **Community Development department** while he has been out of the office these past few weeks. He also noted that the issue of junk piled behind the hair salon on West Emmaus Avenue has been taken care of.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Seconded by Commissioner Conn. The time was 7:54 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 9, 2020.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____
SEAL

DRAFT

RESOLUTION NO. 05-2020-1677

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPOINTING MS. KERRY RABOLD AS THE TOWNSHIP ZONING OFFICER

WHEREAS, pursuant to §27-111 of the Salisbury Township Zoning Ordinance as codified in the Salisbury Township Code of Ordinances, the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, desires to appoint Ms. Kerry Rabold as the Township Zoning Officer.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same that Kerry Rabold be appointed as the Township's Zoning Officer effective retroactively on April 6, 2020.

APPROVED AND ADOPTED this 14th day of May, 2020 at a public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary

RESOLUTION NO. 05-2020-1678

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPOINTING KERRY RABOLD AS TOWNSHIP FLOOD PLAIN ADMINISTRATOR

WHEREAS, the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, desires to appoint Ms. Kerry Rabold as Township Flood Plain Administrator.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same that Ms. Kerry Rabold be appointed Township Flood Plain Administrator for years 2020 and 2021.

APPROVED AND ADOPTED this 14th day of May, 2020 at a public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania

RESOLUTION NO. 05-2020-1676

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA AUTHORIZING THE TOWNSHIP MANAGER OF SALISBURY TOWNSHIP TO EXECUTE A GRANT APPLICATION AND PROVIDING FOR A TEN PERCENT (10%) MATCH COMMITMENT TO UNDERTAKE THE PROJECT KNOWN AS THE “2021 SANITARY SEWER REHABILITATION PROJECT”

WHEREAS, the Township of Salisbury, Lehigh County, Pennsylvania, desires to undertake the project known as the “2021 Sanitary Sewer Rehabilitation Project”.

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania that the Township of Salisbury hereby requests a CDBG Grant from Lehigh County to be used for the “2021 Sanitary Sewer Rehabilitation Project”, beginning in March 2021.

BE IT FURTHER RESOLVED, that should the Township of Salisbury be awarded the Grant, it hereby agrees to a ten (10%) percent match commitment toward the total project cost of the Grant Program.

BE IT FURTHER RESOLVED, that the Board of Commissioners of Salisbury Township hereby designates Cathy Bonaskiewich, Township Manager, as the official authorized to execute all documents and agreements between the Township of Salisbury and Lehigh County to facilitate and assist in obtaining the requested grant.

DULY ADOPTED this 14th day of May, 2020, by the Board of Commissioners of Salisbury Township, in a lawful session duly assembled.

**SALISBURY TOWNSHIP
(LEHIGH COUNTY, PENNSYLVANIA)**

Debra Brinton
President, Board of Commissioners

ATTEST:

Cathy Bonaskiewich, Township Secretary

I, Cathy Bonaskiewich, duly qualified Township Secretary of the Township of Salisbury, Lehigh County, PA, hereby certify that the forgoing is a true and correct copy of Resolution No. 05-2020-1676 duly adopted by a majority vote of the Salisbury Township Board of Commissioners at a regular meeting held on May 14, 2020 and said Resolution has been recorded in the minutes of the Salisbury Township Board of Commissioners and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Township of Salisbury this 14th day of May, 2020.

Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
May 14, 2020
7:30 p.m.
(approximate time)

https://us02web.zoom.us/meeting/register/tZEscCvrTwsGty_33oRdapZpEJfBLEC4Oms

Topics of discussion:

- Portnoff Collection Services